

# N.Z. Federation for Deaf Children Incorporated

<b>Minutes of the Executive Committee of the New Zealand Federation for Deaf Children Incorporated</b>	
<b>Date</b>	Sunday 14 August 2016
<b>Venue</b>	Auckland Airport
<b>Meeting opened</b>	10:45am
<b>Present</b>	Kate Whale, Kirstin Johnson-Coombs, Catherine Trowbridge, Justin Farquhar, Brent Burcher, Andrea Craig, Debra Bellon, Dana Cook, Scott Hamilton, Melody Faaiu (Interpreters)
<b>Apologies</b>	Nil
<b>Previous Minutes</b>	<b>MOTION:</b> That the minutes of the meeting dated 8 May 2016 be correct. <b>MOVED:</b> Kate W <b>SECONDED:</b> Andrea C <b>CARRIED</b>
<b>Critical General Business</b>	Nil
<b>President's Report (See Report)</b>	
<b>WINZ Letter</b>	Kate has been working with a lovely lady from Hamilton putting together a template for families applying for the Disability Allowance. This will be up on our website soon once an audiologist has had a look through it. This template should enable parents to write their letters meeting the needs of the criteria, and should hopefully remove so many of the issues with regional disparity around WINZ.
<b>Plunket</b>	Keeping in touch and trying to work out a time that suits both to meet.
<b>AGM</b>	Discussed in General Business.
<b>Austria</b>	Kate still in process of putting all the information into some kind of format that it can be sent out to parent's groups. Kate has a SAG meeting at the end of the month so hopefully the report will be done by then. Kate does have a book of notes if anyone wants to decipher before her summary comes out.
<b>ERO</b>	Parent Groups need to be made aware that Education Review Office will be visiting the DEC's. ERO works on a system or review and all parents can contact ERO directly with a complaint if things haven't been dealt with. It is confidential and they add it to their list of questions to ask when they go to the school. Andrea to put a link up on website of ERO for parents to see. Kate to send

	email out to parent groups advising them.
<b>ANZCED</b>	Kate attended this meeting as a van Asch staff member, not Fed rep. Brent went as Fed rep. Kate will put hints and tips up on www when she has them.
<b>Unilateral Kids</b>	The Min of Ed and DEC's seem to be very resistant adding unilateral kids to caseloads, as they are already stretched. Kate would like to see us gaining equal access and equal monitoring of these kids.
<b>Otago Families</b>	This meeting didn't go ahead due to the weather. As it was cancelled the morning of the meeting, we didn't get any reimbursement back from flights, so we will need to be a little careful with the next one. They will have another meeting, and we will decide when we know whether we can attend.
<b>Support Letter for Youth Camp</b>	Kate to send out a letter of support to this group. These kinds of things are very important for the kids.
<b>DIAS/ILS</b>	Kelly has handed this over to Justin - please give him any help if he needs it.
<b>Gisborne Families</b>	Booked for 4 weeks away – no response yet from Parents. Dana, Kate, Brent and Kirstin to attend with the families. Room has been booked and the Advisor and Audiologist have handed out information.
<b>Van Asch</b>	Email from Bernie – complaints their newsletter is not going to families if they are not on the resource caseload. They are not getting out, so she asked if they can give us some to distribute to those who don't get them. Or we can give her the contact details of parents groups so they can send it to them to distribute. Kate will contact Bernie with parent group details.
<b>NFD</b>	Debra and Brent were going to do – Debra would like to withdraw due to bubs being due. Kate will take over for the year – then we will review.
	<b>MOTION:</b> That the President's report be received/accepted. <b>MOVED:</b> Kate W <b>SECONDED:</b> Andrea <b>CARRIED</b>
<b>Actions from President's report</b>	Put information from Austria trip into a document that can be put on our website. Kate to email parents groups advising them about ERO. Put hints and tips up when they have come through from ANZCED meeting.

	<p>Send a support letter out to Phillip King for Youth camp.</p> <p>Keep in contact with Gisborne Advisor re upcoming catchup.</p> <p>Contact Bernie with parent group details for van Ash newsletters.</p>
<b>Community Liaison's Report (See Report)</b>	
<b>NFD</b>	<p>NFD have asked informally if NZFDC is willing to put in \$10,000 towards the captioning project for the Olympic Games that the NFD is underwriting. We don't have the type of funds to do this. Interestingly there were no interpreters at the NFD AGM; they use a live captioning system, but Brent has mentioned to them that interpreters would be far better for full access. There is one NFD meeting in two weeks – then one in November. Brent to send an email to NFD saying “deaf person attending, can you please provide an interpreter”.</p>
<b>ANZCED</b>	<p>Most beneficial presentation Brent went to was based around a number of computer programs teaching high school children language skills such as how to interact appropriately, programs teaching children spelling etc but working with their peers and not teachers... strategies and ideas for encouraging their own learning of real life concepts.</p> <p>Slides from presentations are available on the website for anyone interested.</p>
<b>Handover</b>	<p>Brent, Meg and Andrea met regarding the database and where to go with it. Meg offered to combine the 3 databases we have, and show some reports that can come out of it that will be vital when applying to MOE or for funding.</p> <p>Brent and Andrea had a catch-up regarding his new role - Andrea happy to keep clearing PO Box for next few months.</p>
	<p><b>MOTION:</b> That the Community Liaison report be received/accepted.</p> <p><b>MOVED:</b> Brent B <b>SECONDED:</b> Kate W <b>CARRIED</b></p>
<b>Actions from Community Liaison's report</b>	<p>Send letter to NFD stating deaf person will be attending the meeting, so please provide an interpreter.</p>
<b>Treasurer's Report (See report)</b>	
<b>Account Balances</b>	<p><b>Balances:</b> at July 31<sup>st</sup></p> <p>Current account: \$79,847.77</p> <p>Hui account: \$1,902.64</p> <p>DEANZ account: \$14,464.72</p> <p>Beacon account: \$30,710.22</p> <p>Term Deposits (Westpac): \$47,835.07</p> <p>Westpac accounts still to be opened:</p> <ul style="list-style-type: none"> <li>• Savings account for Manawatu money \$26682.09</li> </ul>

	<ul style="list-style-type: none"> <li>• Website money set up as a line item in our books. I have asked Tracey from Martin Wakefield about this and will report back.</li> <li>• Term Deposit money to be reinvested in a transaction account or Term Deposit (depending on the views of the committee). Last year we had two term deposits paid into our account of \$32499.72 (14/09/05) and \$34408.95 (25/05/15), both from ASB. Our spending over the last FY exceeded our income leaving a deficit of \$26661.60 on our current balance. If we leave an operating amount in the current account of \$15k to cover us for the next quarter, we could reinvest \$25247.07 or thereabouts.</li> </ul> <p>Expenses from the last FY and first six months of this year include equipment purchases, contract work, and AGM expenses which will not occur this year.</p> <p>We have a few large expenses over the next quarter like the Audit costs (Martin Wakefield). We have normal expenses like scholarships, assistive devices and so on.</p> <p>We need to discuss financial strategy going forward, especially utilizing the Beacon funds more effectively so that they are used for their purposes and the NZFDC does not carry the cost of events which fall under the Beacon umbrella.</p> <p>Kate and Justin to discuss money that went in and out from AGM. Perhaps put up a potential budget for future AGMs/Conferences.</p> <p>Affiliation invoices – when are these coming out? Justin will get on to this.</p> <p>Part of Google Aps is a calendar we can share – Meg will be putting out a tutorial for the calendar. On this we will have upcoming costs, conferences etc. This should keep a better track of what goes out and when, and enable us to prepare for it.</p>
	<p><b>MOTION:</b> To open a savings account for the Manawatu money and to re-invest the term deposit.</p> <p><b>MOVED:</b> Justin F                      <b>SECONDED:</b> Kate                      W</p> <p style="text-align: center;"><b>CARRIED</b></p>
	<p><b>MOTION:</b> All accounts up to today’s meeting, as detailed in Justin’s report be accepted and ratified.</p> <p><b>MOVED:</b> Justin F   <b>SECONDED:</b> Kate W                      <b>CARRIED</b></p>
	<p><b>MOTION:</b> That the Treasurer’s report be received/accepted.</p> <p><b>MOVED:</b> Justin F                      <b>SECONDED:</b> Andrea                      C</p> <p style="text-align: center;"><b>CARRIED</b></p>
<b>Actions from Treasurer’s report</b>	<p>Justin and Kate to talk about money that went in and out from AGM - work on a potential budget for future AGMs/conferences.</p> <p>To open a savings account for the Manawatu money and to re-invest the term deposit.</p> <p>Meg to set up a tutorial for calendar for the Committee.</p>
<b>Vice President’s Report (See Report)</b>	
<b>Handover</b>	<p>Kirstin has now taken over the role of Vice President. Kate and Kirstin will have a handover after today's meeting, so no report this</p>

	time.
	<b>NO REPORT TO MOVE</b>
<b>Actions from Vice President's report</b>	
<b>Services Report (See Report)</b>	
<b>John &amp; Betty Rose Scholarship</b>	Lovely note from Gabriela Evans thanking NZFDC for scholarship. Note attached to services report.
<b>Assistive Devices</b>	A pre-approval was given for ***** to purchase a smartphone.
<b>Tutor Fees</b>	Approval was given for tutor fees for ***** for Period 2.
	<b>MOTION:</b> All payments for Tutor Fees, Assistive Devices, Grants from previous meeting be approved as per my report. <b>MOVED:</b> KIRSTIN J-C <b>SECONDED:</b> Catherine T <b>CARRIED</b>
	<b>MOTION:</b> That the Services report be received/accepted. <b>MOVED:</b> KIRSTIN J-C <b>SECONDED:</b> KATE W <b>CARRIED</b>
<b>Actions from Services Report</b>	Nil
<b>Kit Report (See Report)</b>	
<b>Kits</b>	22 sent out since May 2016.
<b>Whitcoulls</b>	Permission to open an account so she can buy games, etc. All Committee members can access this nationwide. No fees to set up. Great idea – all in favour.
	<b>MOTION:</b> That Catherine open an account at Whitcoulls. <b>MOVED:</b> CATHERINE T <b>SECONDED:</b> Dana C <b>CARRIED</b>
	<b>MOTION:</b> That the Kit report be received/accepted. <b>MOVED:</b> CATHERINE T <b>SECONDED:</b> Dana C <b>CARRIED</b>
<b>Actions from Kit Report</b>	Catherine to open an account at Whitcoulls.
<b>Newsletter Report</b>	No report
<b>Actions from Newsletter Report</b>	Nil
<b>Website and Facebook Report (See Report)</b>	
<b>Website</b>	Attracting 10,500 page views in 8 months live. The trend seems to be most when we launched in November, December, January – quite a noticeable dip in February and March, back up in April, then a dip over July. The tracking and the website are both doing what they are supposed to be doing.  We need to set some goals of what we want the website to do long term as we want it to be more than a “contact us” page. It will cost around \$1,200-\$1,500 per year, to keep that website running taking into account upgrade and technology time. Funding

	<p>through Megs contract will cover this until the middle of 2017 then Meg will look for some grant or funding to keep the website going.</p> <p>At the AGM in June, 2 Dads asked about having parent group websites as subsites of the NZFDC website. Turns out the cost would be too high. Meg is going to look at alternative options.</p> <p><b>Site analytics</b> Nov 2015 to Jul 2016 (first 8 months of new site):</p> <ul style="list-style-type: none"> <li>• 10,294 page views</li> <li>• 2,733 visitors - 63% are return visitors</li> <li>• Top 5 pages are Home page, About us, Life Stages/Babies &amp; Toddlers, Financial Assistance; and Contact us</li> <li>• 49 new members registrations and 1 change of details</li> <li>• 9 Contact form submissions</li> </ul>
	<p><b>MOTION:</b> That the Website and Facebook report be received/accepted.</p> <p><b>MOVED:</b> ANDREA C    <b>SECONDED:</b> Catherine    T</p> <p><b>CARRIED</b></p>
<b>NFD</b>	
<b>NFD</b>	Discussed in Community Liaisons report.
<b>Actions from NFD AGM and Updates</b>	None
<b>Fundraising / Grants Report</b>	Nothing to report.
<b>General Business</b>	
<b>AGM 2016</b>	<p>Kate wanted to say how awesome the Committee were and how we pulled together an incredible first Family Conference. There were a few mistakes, but none of them were huge and they are all things to learn from for the next one. The feedback has been overwhelmingly positive from the families involved. Kate was even able to share the video that Meg made with the Global Parents of Deaf Network in Austria and they were amazed.</p> <p>If there are any suggestions from the conference; changes you would like to see, things that worked well or things that need improving upon then we have a google sheet for feedback from Committee.</p> <p>We have had an informal request from Wellington to hold the next conference there, which shows a positive feeling about it if they are keen to host and weren't even asked. 35 families attended – nailed it without dramas!</p> <p>A few issues that came up;</p> <ul style="list-style-type: none"> <li>- we didn't have interpreters for the dinner.</li> <li>- Catherine mentioned we ran out of food on the Friday night – this was NZFDCs issue, not Blue Skies. Will ensure adequate food will be supplied next time.</li> <li>- We need to simplify things like the dinner, and still balance that for families who have 3 year olds that eat at 5.30pm, and they didn't eat until 7pm.</li> <li>- A few families weren't comfortable leaving their small kids with the caregivers as there was no introduction of</li> </ul>

	<p>caregivers to the families so parents didn't know who their kids were going to be left with.</p> <ul style="list-style-type: none"> <li>- The challenge Kate noticed more wasn't the small kids, it was the older boys needing some words about their actions with smaller children. We need to let parents know there is an expectation of their children with their actions/behaviour.</li> </ul> <p>Kate would like to acknowledge the caregivers with a gift of some sort. Discussion and agreement on Prezzy Cards for the four women who ran the crèche and the three teens who helped so much.</p> <p>The new NZFDC uniforms were great so parents could see who to go to. We all looked super smart as well.</p> <p>Brent had feedback from one of the Canterbury parents regarding the resource book, the IEP page was great and they will use it in their next IEP. Kate will send the rest of the booklets to Catherine to send out with Kits.</p> <p><b>MOTION:</b> That Kate purchase 4 x Prezzy cards for the 4 adults (\$50), and 3 Prezzy cards for 3 kids (\$30), who looked after the children at the AGM/conference.</p> <p><b>MOVED:</b> KATE W    <b>SECONDED:</b> ANDREA C    <b>CARRIED</b></p>
<p><b>Portfolios</b></p>	<p>Kirstin to send information to Brent regarding Excellence Awards and will send notes out to recipients to get Trophies back.</p> <p>Dana happy to take on Services Role. Kirstin and Dana to have a handover in Gisborne.</p>
<p><b>Database – Meg</b></p>	<p>Meg pulled together the active database from Brent's role, information from Catherine from the KITS list, and information from Kirstin from Financial Assistance applications. The aim of pulling together a working database is to provide accurate data to our families, to the Ministry of Education and to any others seeking information on numbers.</p> <p>To date we have 720 active members (active means those who currently receive newsletters). Of that, 658 members are children, the remainder could be associate members, some with no age on it.</p> <p>Problems Meg has discovered; adults appear to be on the list that don't have a child listed. Made her wonder about the types of memberships we have.</p> <p>Meg will show us some screen shots in a slideshow and put in Google Docs. In future we can change type of membership: Family (kids under 21), supporters – adults and organisations.</p> <p>Lots of missing information – we need to source blank data, i.e. ethnicity, date of birth, etc. This will mean contacting each of those families to fill in the gaps, either via email or phone call. We can join this with getting the newsletter out electronically next year.</p> <p><b>MOTION:</b> Meg to change registration form to state in order to become a member of NZFDC, you need to supply DOB, Gender, Ethnicity and one form of contact, either an email or phone number.</p> <p><b>MOVED:</b> KATE W    <b>SECONDED:</b> CATHERINE T    <b>CARRIED</b></p>

<b>Website</b>	See Andrea's report.
<b>Conferences</b>	If you have heard of conferences that are coming up, we need to be made aware of them. Hand and Voices (mentorship, strategic planning) in the USA have a conference every September, that kind of leadership conference would be of great benefit to us and to our families. FCEI conference is every two years, however there is one next year for developing countries in Johannesburg. The next Global Parents of Deaf get together is before that meeting. Big global FCEI one is in 2018.
<b>Strategic Planning – Meg &amp; Kate</b>	<p>We have been working year by year but now everything is rolling beautifully we need to be looking further ahead now. With our database going where it is we are now able to provide a lot more information, but we are also able to work out what the needs and make up of our families are better. We are now being asked for a lot more information – Kate sees that a huge positive. We are seen as a go to group for the likes of MOE, etc. to get parents perspective.</p> <p>At the moment however we are in limbo as we have the enthusiasm but don't have the professional/ forward thinking face to put on that. When asked what priorities are for our families, we need to be able to say the same things across the executive. We need to set specific direction on where we are going, our priorities to advocate for, and how we intend on doing that. It is going to be work in progress.</p> <p>What do we see our priorities in maybe 5 years? Realistically as a board most of our kids are of an age where I would hope we are in this for the next few years. This means that we have consistency as well as new blood coming in.</p> <p>Any goals that we do set are not set in stone – they are a direction we want to head in and suggestions of how we can do that. If we look at the questions and requests for help that have come in, one of the big things is the Unilateral Kids. Also clarity of service provision and what this actually means for the students and the families; from the Deaf Education Centers, Audiology, Advisors, all of those services that like to have their piece of the pie and often don't seem to communicate with each other. We are in the unique position of being an unbiased central group and our role is to liaise with those groups, get clarity around services and getting them to work together.</p> <p>As a board we need to think to our own sustainability as well. We need to be grooming people for coming in board the exec. We have a really good regional representation now as well as a great spread of age group of the children, various different modes of communication, technology, etc. That is more important than constantly putting new blood in – we are constantly upskilling them.</p> <p>Does anyone have anything to add that we fight for/advocate for?</p> <ul style="list-style-type: none"> <li>- We need to add in things like conferences, how we plan on getting information and feeding information out. Relationships, how we get on board with various organisations like NFD, Deaf Aotearoa. That is also part of our strategic plan.</li> </ul>

	<ul style="list-style-type: none"> <li>- National consistency.</li> <li>- Introducing sign into schools.</li> </ul> <p>In order to move forward, there needs to be a goal in mind. What is it we as the NZFDC want to achieve? It can be up to 3 goals, no more. What does our Strategic Plan look like in 2021?</p> <ul style="list-style-type: none"> <li>- Every region has a group,</li> <li>- They each have a relationship with other parent's groups</li> <li>- Parent groups as strong, self-sufficient groups with NZFDC backing them in advocating for their children.</li> </ul> <p>To do the strategic planning, we need to employ someone. We will not be effective enough doing it on our own. We would have to find the money to employ the right person.</p> <p>Name change suggestions:</p> <p>Deaf Kids Deaf Children NZ Deaf Kids Aotearoa</p>
<p><b>Lauren Taylor's Speech</b></p>	<p>Lovely expression of her journey – Kate suggesting putting it into Secondary section of the website – specifically for the older kids who want to hear from an older kid's perspective</p>
<p><b>Auckland Parents Kit Delivery – Catherine</b></p>	<p>Over the last 3-4 months there have been some challenges with Ak parent group and kit delivery with the person answering emails being different. It has been taking a long time for the kits to be delivered to families as the parent group has been waiting until their committee meeting to decide who will deliver the kit. Debra gave feedback, and will take that information back to her parent group.</p> <p>Our concern is that parents need that information and the Family Kit as soon as possible, and if there are issues with the parent group delivering in a decent time frame then we would like to know so we can post the kit directly. As always, our priority is for all member parent groups to deliver the NZFDC kit in order to make contact, but we also have to look at a family in need of information and support quickly.</p> <p>Meg will change registration form to clarify a few issues, including if the family would like the kit delivered by their parent group. It would also help Catherine if each of the parent groups could let her know when the kit has been delivered.</p> <p>The criteria for all parent groups who opt to deliver the kit will need to guarantee that it will be delivered within two weeks.</p>
<p><b>Mapping – Meg</b></p>	<p>Meg attended a SAG meeting about a year ago and there was a lot of discussion around setting up a new website with information on all the service providers. Meg's comment was that a new website wasn't needed, but what was needed was all the groups working together and some clarity around them.</p> <p>So she started drawing a picture; 10 months later and she is finally getting information she needs from Deaf Education Centres and other service providers around what is the pathway for families. On 30 August, Meg is presenting final maps.</p> <p>Map number 1 are parent's decisions to make in first 12-18</p>

	<p>months of their kids life. 2<sup>nd</sup> part is the pathway – what if you are a child receiving services from KDEC? What if you are a child receiving services from Van Ash? And how this will work.</p> <p>Meg needs some parents to look at the map and to make sure it makes sense. Dana put her hand up. Meg needs a mix of success stories and not so successful stories. The goal is for parents of newly diagnosed kids to have a clearer picture of where they are going.</p>
<b>Unilateral Children – Kate</b>	<p>There is a heck of a lot of reluctance from MOE and deaf education centres, about adding Unilateral kids to their databases. It would essentially double the number of kids and they don't have the resources/people to service those they currently have on their caseload.</p> <p>However while the outcomes can be very positive for unilateral kids there are a good percentage who still fall through the cracks and don't cope because of their hearing level. Currently these kids are not monitored; there is no one who makes sure that these kids are thriving and if they are not, there is no service provided to help.</p> <p>This is the issue we need to address with both the Ministry of Education and the Deaf Education Centers. The chances are a large chunk of these kids won't need extra help, but they need to be monitored and measured against the same criteria as bilateral kids, and for service to be provided if they are slipping. (Though in an ideal world all kids would get services provided BEFORE they slip!!!)</p> <p>Monitoring these kids shouldn't be hard; they are being picked up at newborn screening so their details are in the database.</p> <p>Our next step is to be supporting parent groups in their meetings, and for us to take this straight to the MOE; organise a meeting with the advisors and the deaf education centres to work out what needs to happen to put this in place.</p>
<b>Upcoming NZFDC Meeting</b>	<p>November 27<sup>th</sup> in Auckland  February 19<sup>th</sup> in Auckland  May 7<sup>th</sup> – AGM and meeting (Possible location of the Hawkes Bay)</p>
<b>Actions from General Business</b>	<p>Kirstin to send information to Brent regarding Excellence Awards. Send notes out to recipients to get Trophies back.</p> <p>Kate to purchase 7 prezzy cards for the caregivers from the AGM/Conference.</p> <p>Put Lauren Taylor's speech that she was unable to present at AGM onto the Secondary section of the NZFDC website</p>
<b>Meeting Closed</b>	3.50pm
<b>Next Meeting</b>	Sunday 29 November 2016 – Auckland

<hr/> <b>Chairperson's signature</b>	<hr/> <b>Date</b>
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# N.Z. Federation for Deaf Children Incorporated



## EXECUTIVE COMMITTEE REPORT

<b>POSITION: President</b>	<b>COMPLETED BY: Kate Whale</b>
<b>Period this report covers: May 2016 – August 2016</b>	<b>Date: 9<sup>th</sup> August, 2016</b>

Contacts			
Email	Phone	Face to Face	Other
119	36	130ish	2

Item	y/n	Attention required
<b>UPDATES - ACTIONS (Cut and paste from 'To-do' list)</b>		<ul style="list-style-type: none"> <li>• Kate to contact audiologist in Christchurch re speaking at Conference.</li> <li>• Kate to email Lauren Taylor to see if she is happy to talk to kids now that she is at the other end of schooling.</li> <li>• Kate to invite Liane Dalzell, Nicky Wagner.</li> <li>• Committee to update all new equipment to the asset register on Google Drive.</li> <li>• Committee put your reports directly into your portfolio in Google Drive.</li> <li>• Kate will put a summary up on the website from the SAG meeting.</li> <li>• Committee to add to Grants/Fundraising document in Google Drive about conferences/funding dates that are coming up so we don't miss out on anything.</li> <li>• Kate to send registration forms to Andrea and Brent to attend the ANZCED Conference</li> </ul>

Topic	Summary
<b>WINZ letter</b>	After getting in touch with a lovely lady from Hamilton I have been working with her to put together a letter template for families to apply to WINZ for the child disability allowance. Hopefully will be ready to put on the website within the next few weeks.
<b>Plunket</b>	Still in contact and trying to work out a time that fits both to meet with the National Advisor for Plunket.

<p><b>Our conference</b></p>	<p>Months of full on planning have paid off, and I think that the conference was absolutely awesome. While we have a number of things to improve upon next time, for a first attempt it was fantastic.</p> <p>The family feedback has been very positive and I have had an expression of interest for the next camp to be held in Wellington with the assistance of the Wellington Association for Deaf Children.</p> <p>We will de-brief in general business, but I would like to say a huge thank you to every one of you... you all worked damn hard and it was amazing because of it.</p>
<p><b>FCEI</b></p>	<p>After the conference prep and a few days to take a breath, the FCEI conference was full on. As with last time, it was a long trip for a short time, and no other NZ parent rep there this time to share the load, but it was amazing. I am slowly pulling all the information together into a presentation to put out to the parent groups (and I have to admit to being somewhat burnt out with all of this! I will get there, I promise!)</p> <p>The day before the conference was the first real face to face meeting of the Global Parents of Deaf/ Hard of hearing Children (GPODHH) coalition, and after two years of skype meetings getting this rolling, it was amazing to really crack down and get things started.</p> <p>There will be a GPODHH website that will act as a hub for information and support of parent groups around the world. It will be up and running hopefully before the end of the year, and I'll let you know when it's up.</p> <p>The conference itself was amazing and I wrote more notes than I know what to do with. You're all welcome to look through and I hope that they make sense.</p> <p>On the flight home, I was travelling with David Foster from Salzburg to Auckland and with five hours in Vienna and another five in Tokyo, I had the opportunity to hit him up about a lot of issues that are coming through.</p> <p>The outcome;</p> <ol style="list-style-type: none"> <li>1. We will have a one page document stating who is eligible to vote on the combined board elections (flow chart type thing) which will be distributed through us.</li> <li>2. Further discussions around unilateral kids will be had, involving the MinEd and the boards. Otago families had organized their own meeting but I will be talking to Brian Coffey on the 30<sup>th</sup> August and I will organize a time for us to talk then.</li> </ol>
<p><b>Combined Board ERO review</b></p>	<p>Parent groups need to be aware that ERO is visiting the DEC's and parents are able to put in submissions to ERO if they feel</p>

	that there are issues not being addressed by the DEC's.
<b>ANZCED</b>	<p>Two weeks back from Austria and I went to Christchurch for the ANZCED conference as a van Asch staff member rather than Fed rep. (Brent went as the Fed rep and will tell you a bit more about his perspective).</p> <p>It was an interesting conference and had some information that was relevant to those working with deaf/hh kids, but all up I didn't find it as useful as the FCEI one. I felt that a lot of the presentations dealt with ideals rather than realities, though there were a few stand out presentations with ideas to work with for our kids. The presentations are available on the website and I would encourage you to have a quick look. I will put some of the hints and tips up on the website when I have them.</p>
<b>Unilateral kids</b>	<p>As above... talked with David Foster. The worry is that adding unilateral kids to the numbers of deaf/hard of hearing kids as we don't have enough service providers at the moment; adding in another thousand or so kids would stretch them too much.</p> <p>What I would like to see us fight for is equal access and equal monitoring of unilateral kids as children with bilateral hearing loss. These kids are being identified early as a result of new born hearing screening, and therefore they need to be monitored to ensure that they are achieving where they should be. And if they do start to show issues, then they should be added to caseloads unless there is proof positive that they are lagging due to another issue. (This is the DEC's position; any issues for unilateral kids are due to other learning difficulties, not due to their hearing. They need to prove that!)</p>
<b>Otago Families</b>	<p>Unfortunately, this meeting didn't go ahead thanks to crap weather. They are aiming to have another one at some stage, and we will make a call then. However, we weren't able to get any money back on flights as the meeting was cancelled that morning, so we are down quite a wee bit and will have to see next time.</p>
<b>Support letter for youth camp</b>	<p>As you will have all seen in emails, Phillip King has requested a letter of support from us for a Youth Camp. Everyone agreed so I will draft up something in the next week or so.</p> <p>These kind of camps/ get together are really important for our kids, as has come up again and again across the presentations that I have seen; getting together with others makes a huge difference to their sense of community and worth.</p>
<b>DIAS/ ILS</b>	<p>Kelly has handed over all the information on this to Justin, so any help he needs, please everyone give him a hand. It seems pretty straight forward, but is time and effort on top of the treasurer role, so be kind.</p>

<b>Gisborne Families</b>	<p>We have booked a get together for the families in Gisborne on the 10<sup>th</sup> of September. Dana, Brent, Kirstin and I will be going, and it should just be one day trip. The room is booked and the audiologist and Advisor have given out the information. So far I don't think we have had any responses, but I am keeping in touch with those lovely people and will keep plugging it.</p>
<b>Van Asch newsletter</b>	<p>Van Asch sent me an email regarding getting copies of their newsletter out to a wider audience. They have had a complaint or two about it only going out to the families who currently receive service and not wider, so I said that we would happily get some more copies and distribute as requested, or that they could send them out to the local parent groups and have them distribute the newsletters.</p> <p>Waiting to hear back.</p>
<b>NFD</b>	<p>As discussed at our last meeting, Brent and Debra were to be our reps on the NFD but I had a great chat with Debra and she feels that doing the NFD meetings is just one thing too many for her with the impending arrival, and I agreed whole heartedly. Focus, as always, is on family and I don't want to overload her. I have said that I am happy to take on the role for this year, and we will re-evaluate next year.</p> <p>So far the next two meetings are on the 27<sup>th</sup> August and then the same weekend as our November meeting, which will save on costs for flights. I have family to stay with in Auckland which should also reduce costs.</p>

<b>Signed</b>	Kate Whale
<b>Position</b>	President

# N.Z. Federation for Deaf Children Incorporated

## EXECUTIVE COMMITTEE REPORT

<b>POSITION: Community Liaison</b>	<b>COMPLETED BY: Brent Burcher</b>
<b>Period this report covers: May – August 2016</b>	<b>Date: 8<sup>th</sup> August, 2016</b>

Contacts			
Email	Phone	Face to Face	Other
In – 154    Out - 56	0	30	0

Topic	Summary
<b>NFD AGM</b>	A summary of the NFD AGM; The NFD bank balance is healthy. They presented appreciation awards to 3 people, Peter Thorn, Lance Steven and Mary ?. NFD at the time had Debra and my name put forward for the board. NFD have asked if NZFDC is willing to put in \$10,000 towards the captioning project for the Olympic Games that the NFD is underwriting.
<b>ANZCED</b>	The conference showed some interesting presentations. There were 4 streams in different areas; audiology/ medical, language education and social emotional topics. There were a mix of presentations and workshops, with many talking about services in NZ and Australia, but some research done overseas and the results presented. The presentation that I found the most interesting was based around a number of computer programs teaching high school children language skills such as how to interact appropriately, programs teaching children spelling etc but working with their peers and not teachers... strategies and ideas for encouraging their own learning of real life concepts. The slides from many of the presentations are available on the website for anyone who is interested. I have saved them and will be talking to Meg about how to get the information onto the website if needed.
<b>Handover</b>	Meg, Andrea, Kate and I had a meeting at Meg's place to talk about the database and what we are going to do with it in the future. Currently there are 3 different databases and Meg has offered to combine them all into one and will make some charts to highlight vital information for future grants applications and requests for information from places like the Ministry of Education. Andrea and I met to talk about the handover of the secretary role and went through some old files, and Andrea showed me how she normally works so that I can get going with the role.

	We talked about the PO Box, but Andrea and I agreed that it should stay in Johnsonville and Andrea will check it for the next few months until I know what is happening with my living situation and because we have applications coming in soon for the Excellence awards and will need to print off new pamphlets etc when we change it.
<b>Updating contact lists</b>	I have emailed the following people to update their contact list of deafchildren@xtra.co.nz to info@deafchildren.org.nz AucklandLive NZAwards InCharge Independent Living Service

<b>Signed</b>	Brent Burcher
<b>Position</b>	Community Liaison

# N.Z. Federation for Deaf Children Incorporated



## EXECUTIVE COMMITTEE REPORT

<b>POSITION: Treasurer</b>	<b>COMPLETED BY: Justin Farquhar</b>
<b>Period this report covers: 01.05.2016 – 31.07.2016</b>	<b>Date: 14<sup>th</sup> August, 2016</b>

<b>Contacts</b>			
Email	Phone	Face to Face	Other
174	0	0	0

### **Balances:** at July 31<sup>st</sup>

Current account: \$79847.77

Hui account: \$1902.64

DEANZ account: \$14464.72

Beacon account: \$30710.22

Term Deposits (Westpac): \$47835.07

### **Deposits:**

TS *** AGM registration	05/05/16	\$50.00
*** AGM registration	12/05/16	\$30.00
AGM registration	24/05/16	\$30.00
MSD Department	24/05/16	\$57,500.00
*** AGM registration	30/05/16	\$50.00
*** AGM registration	31/05/16	\$30.00
CREDIT INTEREST \$24.16 EXEMPT a/c 030887099897400	31/05/16	\$24.16
*** sunday lunch refund NZFDC AGM	14/06/16	\$68.65
unsure of the origins of this - will need to investigate	22/06/16	\$832.00
CREDIT INTEREST \$20.35 EXEMPT a/c 030887099897400	30/06/16	\$20.35
GIVEALITTLE	22/07/16	\$50.00
NZ GUARDIAN TRUST CO PERPET GUARD TRUST NFD a/c	22/07/16	\$5,000.00

030104098491301

From Beacon to cover costs of family meetings 2016	25/07/16	\$2,076.52
Independent Living Services	26/07/16	\$12,046.25

**Withdrawals:**

SPARK NZ	03/05/16	\$118.08
*** Internet Payment flights to AGM	05/05/16	\$1,788.00
*** family assistive device grant	05/05/16	\$500.00
*** expense claim Chch mtg May 2016 mileage	09/05/16	\$49.28
*** Internet Payment 18196479 a/c 153951041459526	09/05/16	\$88.91
*** Chch mtg interpreter May 2016	09/05/16	\$483.00
CPODC payment for flights to AGM 2016	09/05/16	\$836.00
Warehouse Stationery Inv 5864367	11/05/16	\$29.85
*** Internet Payment 18224853 a/c 153947028328926	11/05/16	\$78.76
*** reimbursement for AGM Conference Bag goodies	11/05/16	\$254.03
*** reimbursement for childcare expenses over 2015 mtgs	11/05/16	\$500.00
*** Internet Payment 18224851 a/c 389002075385905	11/05/16	\$650.26
*** Internet Payment 18226859 a/c 060549019590901	11/05/16	\$1,250.59
*** tutor assistance	13/05/16	\$400.00
Warehouse Stationery Inv 5881634	17/05/16	\$64.70
*** Internet Payment 18263717 a/c 010414019533800	17/05/16	\$87.17
Warehouse Stationery Inv 5881661	17/05/16	\$263.36
*** Internet Payment childcare expenses for NZFDC mtgs 2015	17/05/16	\$500.00
Hireace van hire payment for AGM	17/05/16	\$666.00
ANZCED 2016 registration for Brent Burcher	17/05/16	\$750.00
*** flight change charge for FCEI Conference	23/05/16	\$200.00
Yellow Pages Inv 510764908160515	23/05/16	\$276.00
*** flights to AGM 2016	23/05/16	\$551.00
*** Interpreter expenses invoice 205164	23/05/16	\$598.00
Hireace van hire for AGM	23/05/16	\$666.00
*** payment for conference food AGM 2016	23/05/16	\$925.12

*** reimbursement for hours of work supervising contract worker and ordinary hours lost	23/05/16	\$1,000.00
*** Internet Payment food for AGM	27/05/16	\$150.00
*** Internet Payment accommodation for the AGM	27/05/16	\$378.00
*** Reimbursement child care	30/05/16	\$500.00
*** Internet Payment 18399949 a/c 060549019590901	30/05/16	\$596.44
SPARK NZ TRADING 18641163320 160516160531 a/c 011820000012300	31/05/16	\$104.80
Warehouse Stationery Internet Payment 18451882 a/c 010274028603410	01/06/16	\$47.46
Fastway Couriers Internet Payment 18451883 a/c 010707021057000	01/06/16	\$171.20
*** Internet Payment 18451875 a/c 020840001672666	01/06/16	\$886.66
*** Internet Payment 18459478 a/c 153947028328926	02/06/16	\$127.76
Payment to Geraldine Floral Art for AGM presentation bouquet	07/06/16	\$100.00
Webfeat Internet Payment covering food for AGM	09/06/16	\$68.85
*** Internet Payment 18532130 a/c 389002075385905	09/06/16	\$476.81
*** expenses claim AGM 781.8km @ \$0.77/km	09/06/16	\$601.98
SGMG Pedalmania bicycle hire for AGM	09/06/16	\$650.00
*** Internet Payment 18532134 a/c 060549019590901	09/06/16	\$1,641.60
Blue Skies Accommodation costs AGM 2016	09/06/16	\$19,316.00
*** Internet Payment 18546310 a/c 389016015957800	13/06/16	\$133.00
*** Internet Payment 18546315 a/c 153951041459526	13/06/16	\$155.03
*** Internet Payment 18546313 a/c 389005027115002	13/06/16	\$190.95
*** interpreter services NZFDC AGM	13/06/16	\$322.00
*** expenses Feb and May Cttee mtg error in calculation difference	20/06/16	\$13.00
*** printing cartridges	20/06/16	\$69.94
Warehouse Stationery Internet Payment 18605065 a/c 010274028603410	20/06/16	\$253.38
*** Interpreter services Inv 156162 AGM	20/06/16	\$448.50
Air NZ Travelcard a/c 020100058728305	20/06/16	\$3,222.00
Martin Wakefield refund for auditors certificate from ANZ paid for on b/o NZFDC	28/06/16	\$65.00
*** feed AGM inv 4038	28/06/16	\$1,046.50
*** Internet Payment 18738120 a/c 060549019590901	28/06/16	\$1,926.55

Kaiapoi toy library equipment hire AGM	30/06/16	\$200.00
SPARK NZ	01/07/16	\$248.63
Fastway Couriers Inv 06460072	11/07/16	\$5.45
Warehouse Stationery Inv 5929838 and 5934069	11/07/16	\$248.64
*** Internet Payment	11/07/16	\$1,019.54
Webfeat Inv 339 website development	11/07/16	\$5,750.00
Air NZ Travelcard	20/07/16	\$1,062.00
*** Internet Payment 18979321 a/c 389002075385905	25/07/16	\$159.90
*** payment for accident to rental van AGM 2016	25/07/16	\$1,844.10

Notes	<ul style="list-style-type: none"> <li>• Westpac accounts still to be opened: <ul style="list-style-type: none"> <li>○ Savings account for Manawatu money \$26682.09</li> <li>○ Website money set up as a line item in our books. I have asked Tracey from Martin Wakefield about this and will report back.</li> <li>○ Term Deposit money to be reinvested in a transaction account or Term Deposit (depending on the views of the committee). Last year we had two term deposits paid into our account of \$32499.72 (14/09/05) and \$34408.95 (25/05/15), both from ASB. Our spending over the last FY exceeded our income leaving a deficit of \$26661.60 on our current balance. If we leave an operating amount in the current account of \$15k to cover us for the next quarter, we could reinvest \$25247.07 or thereabouts.</li> </ul> </li> <li>• Expenses from the last FY and first six months of this year include equipment purchases, contract work, and AGM expenses which will not occur this year.</li> <li>• We have a few large expenses over the next quarter like the Audit costs (Martin Wakefield). We have normal expenses like scholarships, assistive devices and so on.</li> <li>• We need to discuss financial strategy going forward, especially utilizing the Beacon funds more effectively so that they are used for their purposes and the NZFDC does not carry the cost of events which fall under the Beacon ambit.</li> </ul>
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**SIGNED:** Justin Farquhar

# N.Z. Federation for Deaf Children Incorporated



## EXECUTIVE COMMITTEE REPORT

<b>POSITION: Services</b>	<b>COMPLETED BY: Kirstin Johnson-Coombs</b>
<b>PERIOD THIS REPORT COVERS: 3 May 2016 – 8 August 2016</b>	<b>DATE: 8 August 2016</b>

Item	Comments	
<b>Communications</b>	<i>Type</i>	<i>Number of contacts for the period</i>
	Emails received	75
	Emails sent	68
Item	y/n	Attention required
<b>UPDATES - ACTIONS</b>	Y	Can everyone change all email addresses on their templates to the new email address from this date?
	Y	Executive to think about whether they want to stay on in their current roles, and if there are other roles that need to be filled they may be interested in.
	Y	All committee to decide whether you wish to accept the honorarium by next meeting.
<b>POINTS OF DISCUSSION FOR EXEC</b>		I will need some help with the Services role and the Excellence Awards this year as am feeling a bit stretched as I have now also taking on a teacher aide type role at Tauranga Intermediate.
Topic	Summary	
	Quiet few months (which has suited me well with my personal life). ☺	
John & Betty Rose Scholarship	Lovely note from Gabriela Evans, one of the recipients telling us how she is getting on. This is attached to my report.	
Tutor Fee	Approval was given for *** tutor assistance for Period 2 2016.	
Assistive Device	A pre-approval was given for *** to purchase a smart phone	

**SIGNED:** Kirstin Johnson-Coombs

**POSITION:** Services

# N.Z. Federation for Deaf Children Incorporated



## EXECUTIVE COMMITTEE REPORT

<b>POSITION: Family Kit Coordinator</b>	<b>COMPLETED BY: Catherine Trowbridge</b>
<b>Period this report covers: 8 May 2016 to 14 August 2016</b>	<b>Date: 14 August 2016</b>

Contacts					
Emails General		Emails to Families		Phone	Other
In	Out	Total	In	Out	
257	+ 138	= 395			
Destinations the Kits were sent to			Areas		
Kits to date: 0+ 22 = 22			Wgtn 2	Akld 6	
			Kapit Coast 1	Northland 1	
			Napier 5	Gisborne 1	
			Dunedin 3	Southland 1	
			Rotorua 1	Taranaki 1	
Sent to Parent Groups for delivery			APODC Cat 2	BOP Kirstin	
			HBFDC Dana 5	NP Nicola	
Change of Details not a registration					
Acknowledge Receipt forms returned			1		
Item	y/n	Attention required			
<b>POINTS OF DISCUSSION FOR EXEC</b>		<ul style="list-style-type: none"> <li>Whitcoulls account application – can I open one to be able to purchase books. Account can be used anywhere in NZ</li> </ul>			
Topic	Summary				
Kits	Ordered A3 courier bags, Hungry Caterpillar and Dear Zoo books. Had email discussion with Cat from APODC regarding process of delivering kits.				
<b>Signed</b>	Catherine Trowbridge				
<b>Position</b>	Family Kits				